

**Instructions:**

*The completed form must be lodged with the ISSR Finance Officer and HLO along with your completed application form, budget template and itemised travel notification form.*

Email: [finance.transactions@hass.uq.edu.au](mailto:finance.transactions@hass.uq.edu.au), [hdr.issr@enquire.uq.edu.au](mailto:hdr.issr@enquire.uq.edu.au)

Subject: HDR funding – Surname, First name – Student Number

<b>Name of Student:</b>	<b>Student No:</b>
<b>E-mail Contact:</b>	

<b>Bank BSB No.:</b>	<b>Bank Account No.:</b>
<b>Bank Account Name:</b>	
<b>Financial Institution and Branch:</b>	

<b>Dates of Travel (where applicable):</b>
<b>Country of travel (where applicable):</b>
<b>Name of Conference (where applicable):</b>
<b>Amount approved:</b>

**Student Declaration**

- I am a confirmed HDR Candidate of the Institute for Social Science Research.
- I have completed the Travel notification template and submitted this to [finance.transactions@hass.uq.edu.au](mailto:finance.transactions@hass.uq.edu.au) where applicable.
- I agree to keep copies of any receipts and support documentation (copies) for the major expenses covered by the Scholarship, such as flights, travel and accommodation, should the University request them.

<b>Signature:</b>	<b>Date:</b>