



Research Funding Application form for HDR students

Institute for Social Science Research

1. Candidate's Details

Title	<input type="text"/>	Family Name	<input type="text"/>	Given Names	<input type="text"/>
UQ Student Number	<input type="text"/>			Preferred Name	<input type="text"/>
Confirmation Date	<input type="text"/>			Commencement Date	<input type="text"/>
Program	<input type="checkbox"/> PhD	<input type="checkbox"/> MPhil			

2. Research Funding Details

Source of Funding: Chart String 9241201 01 101 21 FFT: HDR (Please complete with first seven letters of your surname).

Please note:

- Maximum funding eligibility of \$3,500 for PhD and \$1750 for MPhil over the course of candidacy.
- Applications from confirmed candidates only will be considered.
- Conference funding available to conference presenters only, with a maximum funding of \$2500 for PhD and \$1250 for MPhil over course of candidacy.
- Maximum funding eligibility of \$2500 for PhD and \$1250 for MPhil per calendar year.
- Allocated funds must be spent within 12 months (and where possible during the calendar year).
- Levels of funding support are subject to change without notice.

Research Funding:

Professional Development/Skills Training	<input type="text"/>
Postage/Printing/Data Management	<input type="text"/>
Specialised Software	<input type="text"/>

Field Work: For fieldwork involving travel please complete the following details:

Specific location (e.g. University, Institute, archives etc)	City/Country	Duration	
		From	To
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Conference Funding:

Conference Name	<input type="text"/>
Conference Date	
Title of Paper	
Registration fee	
Travel Expenses	

3. Advisor's statement of support (to be completed by Principal Advisor):

Describe the academic purpose of your candidate's application and why this is required.

4. Proposed Budget:

Provide details of the following on the ISSR budget spreadsheet. The assessment of your application will be delayed if you do not attach a complete ISSR budget spreadsheet in the standard format.

NOTE: ISSR funding amounts are limited to:

- \$3500 for PhD and \$1750 for MPhil for maximum research funding over the course of candidacy
- \$2500 for PhD and \$1250 for MPhil maximum research support funding in any given calendar year
- \$2500 for PhD and \$1250 for MPhil for conference funding over the course of the candidacy

ISSR funding requested \$

- Yes – I have attached a copy of the ISSR budget spreadsheet to this application.

Candidate Section:

*I certify that I have completed this form and the budget truthfully, correctly and completely.
I have checked the conditions of any scholarships I hold and certify that my request is consistent with any applicable conditions.
I agree to comply with all funding conditions and other University rules and policies, as set out on the Graduate School website and elsewhere on The University's website, along with any subsequent amendments approved by the Senate or the Academic Board.
I agree to repay to ISSR any unused funds and any funds that ISSR deems were not used for the research travel approved by ISSR.
I understand that if I am travelling, I need to be aware of the terms and conditions of HDR travel: <https://cdf.graduate-school.uq.edu.au/mobility>
I understand the decision of the Director of Research Training is final and no further correspondence will be entered into..*

Candidate
Name and Title Signature Date

Principal Advisor Section:

*I endorse the candidate's application.
I certify that the proposed research funding will facilitate research leading to the completion of the degree.
I certify that the research plan and proposed methodology are clear and feasible.
I am satisfied that the research is being conducted in the most cost-effective manner
I can confirm that the detailed budget items are justified and eligible for support.*

Principal Advisor
Name and Title Signature Date

Director of Research Training Section:

*I endorse the candidate's application.
I certify that the proposed research funding will facilitate research leading to the completion of the degree.
I certify that the research plan and proposed methodology are clear and feasible.
I am satisfied that the research is being conducted in the most cost-effective manner
I can confirm that the detailed budget items are justified and eligible for support.*

Director of Research Training
Name and Title Signature Date

Please complete and send fully endorsed form electronically to [the Director of Research Training](#)



OPERATIONS MANAGER USE ONLY

- Budget confirmed within funding limits/spreadsheet updated
- Candidate notified of application outcome

Operations Manager

Date