



INSTITUTE FOR SOCIAL SCIENCE RESEARCH HDR STUDENT ACADEMIC PORTFOLIO

The aim of the academic portfolio is to provide a summary of progress across a number of important domains relevant to HDR candidate skills development and training. The document is intended to highlight areas of progress and where further development or focus may be considered to achieve a candidate's goals.

This Portfolio is for use for internal ISSR purposes and forms a component of the written requirements of the milestone process, submitted along with the confirmation document.

CURRICULUM VITAE

Date	
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A. Personal and Candidature Details

Family Name	
Given Name	
Title	
Student Number	
UQ Email	
Contact telephone number (optional)	
Current address (optional)	
Purpose of Submission (eg Thesis Review Milestone, Travel Funding Application)	
Current candidature status (full-time or part-time)	
Field of Study	
Principal Advisor	
Associate Advisor 1	
Associate Advisor 2 (if applicable)	
Date of Candidature Commencement	
Date of Confirmation of Candidature Milestone (if completed, otherwise due date if known)	
Date of Mid-Candidature Review Milestone (if completed, otherwise due date if known)	
Date of Thesis Review Milestone (if completed, otherwise due date if known)	
Due date for candidature completion	
Periods of interruption to candidature	



B. Qualifications, Awards, Memberships and Professional Development

B.1 Academic Qualifications

Academic Qualifications	Year	Qualification	Institution (if relevant)

B.2 Awards and Prizes

Awards and Prizes	Year	Description

B.3 Professional Memberships (e.g. ASA, ANZSOC, SSAI, etc.)

Memberships	Year	Description

B.4 Professional Development Activities

Include attendance (planned and complete) at School, Institute, Faculty and University level professional development activities, and external professional development activities such as Workshops and Master Classes hosted by other academic institutions.

Professional Development Activities	Date	Status
		Planned
		Planned
		Planned
		Planned

C. Teaching

C. 1 Teaching Activities

List any teaching activities in areas such as:

- *tutoring*
- *guest lectures*
- *development of teaching materials*

Year	Activities

D. Research and Creative Work

D.1 Summary Statement of Themes

Provide a brief summary (in no more than a few paragraphs) of the major past, present and future themes of your work (eg. honours thesis, long-term research interests).

D.2 Refereed Publications including Accepted/In Press

List **all** refereed publications (list the most recent first). A list of categories may be found on the web site (<http://www.uq.edu.au/research/research-at-uq/uq-herdc-pubs-specs-category-definitions>). The web site (<http://espace.library.uq.edu.au/>) may be used to search for publication details.

Publication title and details (including year)	Category, eg.:(A1) refereed book; (B1) refereed book chapter; (C1) refereed article; (E1) refereed conference paper etc	Percentage and type of contribution (eg. 50% author)

D.3 Non-Refereed Publications and Original Contributions including Accepted/In Press

List **all** non-refereed publications and original contributions (list the most recent first). Include book reviews.

Publication title and details (including year)	Category	Percentage and type of contribution

D.4 Submitted for Publication

Provide information about any submitted publications where the outcome is not yet known, and submissions which were not successful.



D.5 Conference and Seminar Series Presentations

List all conference and seminar series presentations or posters presented at conferences (list most recent first).

Paper title and details (including year)	Forum (name of conference)	Percentage and type of contribution

D.6 Funding Support Sought and Received

In each case indicate the granting agency and the amount sought. This includes Graduate School Travel Grants. Include unsuccessful and pending applications as well as those granted.

Year	Granting Agency	Amount sought	Outcome (successful, unsuccessful, pending)

D.7 Other Research Related Activities

List any project management, project budgeting, tender and grant preparation activities

Year	Activities

E. Service and Engagement

E.1 Service to the Institute/Faculty and University

Include committee memberships, other service positions and projects, and serving as a representative of the University on external bodies, etc. Indicate the duration and nature of role undertaken (list most recent first).

Date(s)	Description of Role



E.2 External Service to Profession/Discipline

Include activities such as reviewing a journal, organising a conference etc.

Professional Service (including, editorial duties, etc)	Date(s)	Description of Role

E.3 External Service to the Community

Include activities such as presenting to external organisations about your research.

Community Service	Date(s)	Description of Role

F. Endorsement

This document accurately reflects the current state of affairs in regard to my thesis and my candidature more generally.

Candidate

Name

Signature

Date

I endorse the candidate's RHD Student Academic Portfolio.

Principal Advisor

Name

Signature

Date

1.